

7 JUN 1983

Agency has adopted standards of OSHA and its reporting requirements re accidents and illnesses.

The Agency complies with the following codes and standards:

- a. National Fire Codes, Volumes 1-16, published by the National Fire Protection Association.
- b. Standards of the American National Standards Institute.
- c. Basic Building Code, published by the Building Officials and Code Administrators International, Inc.
- d. Regulations for the Administration and Enforcement of the Radiation Control for Health and Safety Act of 1968 by the Food and Drug Administration (FDA) of the Department of Health and Human Services.

Agency has Safety regulations of its own (radiation regulation) and field counterparts.

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Close coordination is effected with members of the State Department (Tom Tracy and Ken Dalton, Director of Safety) in carrying out the Agency worldwide safety and health inspection program.

Safety Staff publishes an Annual Report of Accident Analyses, which is forwarded to top management.

The Annual CIA Occupational Safety and Health Report is forwarded to Secretary of Labor.

Agency has active CIA Occupational Safety and Health Committee

Participates in Federal Safety Belt Program.

Maintains membership in Federal Safety Council and other safety societies, i.e., American Society of Safety Engineers, American Council of Industrial Hygienists.

Agency follows recognized and acceptable standards.

CIA Safety Staff comprised of:

- 4 Safety management officials
- 1 fire protection engineer
- 2 industrial hygienists
- 1 student trainee industrial hygienist
- 1 statistician
- 1 health physicist (position not yet filled)

Prepared for possible use by DCI at Cabinet meeting on 8 June 1983. Agenda changed--material no longer needed.

cc: C/Safety Staff

DD/A Registry

83-1434/1

20 JUN 1983

DD/A REGISTRY

FILE: 12-1

MEMORANDUM FOR: Inspector General

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Radiation Safety

REFERENCE: Memo for DDA from IG, dated 2 June 1983
Subject: Radiation Safety

1. In response to Reference, the following information is provided regarding the implementation of []

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a. [] is being revised to clarify requirements for the monitoring of nonionizing radiation and modify the specific responsibilities of Deputy Directors, Heads of Independent Offices, and the Safety Staff concerning radiation safety. [] is being published to provide an appropriate field counterpart. These two regulations have been reviewed by personnel in the Regulations Control Division and are presently being coordinated within the various Offices and Directorates. Both of these regulations require written reports within 60 days of their issuance.

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b. A health physicist position has been established in the Safety Staff. Two applicants have been interviewed and a third is scheduled for an interview 20 June 1983. One of the three applicants will be put in process after the third applicant is interviewed.

c. Responses (positive and negative) to the initial [] have been received from IG, O/DDI/PMS, OCR, CPAS, and OC.

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d. Procedures are being established in the Safety Staff for the issuance of monitoring devices and the receipt and recording of information from the field covering radiation exposure of personnel. Drafts have also been

prepared of proposed forms to be used. At present, records are being maintained of sixty employees who are using monitoring devices. The first report of the exposures of these employees was prepared 2 May 1983 and sent to the Environmental Health and Preventive Medicine Officer, Office of Medical Services.

2. Efforts have not been made to follow up on the reporting requirements of [] in view of the proposed revisions. Efforts will be made to obtain the reports after the reporting deadline of the revised [] and the new [] [] Scheduled inspections will be on a regular basis after employment of the health physicist.

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Harry E. Fitzwater

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Attachment:
As stated

Distribution:

0 - IG w/att
✓ 1 - DDA Subj w/att
1 - DDA Chrono w/o att
1 - DDA/SS Chrono
1 - DDA/SS Subject
DDA/SS [] jw(16 June 83)

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1

INSPECTOR GENERAL

83-417

2 JUN 1983

DD/A Registry

83-1439

MEMORANDUM FOR: Deputy Director for Administration

FROM: James H. Taylor
Inspector General

SUBJECT: Radiation Safety

REFERENCE:

STAT

1. You will recall that the provisions of the regulation on radiation safety issued last November require written reports to the Safety Staff by Agency components within sixty days of issuance of the regulation. It is my understanding that these reporting requirements have not been implemented and that components have not been reminded of their reporting responsibilities because the Safety Staff is not yet adequately staffed to follow up with a safety inspection program.

2. I am concerned that we have put a regulation on the books which we are now allowing to be ignored. It might be better to collect the data now, according to the regulation, even if action on the information collected must be delayed temporarily.

3. Would you review this and let us know what you think?
Thanks.

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James H. Taylor




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ADMINISTRATIVE--INTERNAL USE ONLY

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Radiation Safety

FROM: <div style="border: 1px solid black; display: inline-block; width: 150px; height: 20px;"></div> Chief, Safety Staff, DDA		EXTENSION	NO.
			DATE 17 June 1983
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS
	RECEIVED	FORWARDED	
1. EO/DDA 7D-24 Hdqs.	17 JUN 1983	17 JUN 1983	
2.			
3. A/DDA 7D-24 Hdqs.		20 JUN 1983	
4.			
5. DDA 7D-24 Hdqs.	20 JUN 1983		
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for 82-2671 &
82-1244.
Filed in Folder 1-2

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